

Document List for Applying for Cross-boundary Schemes

Hong Kong-Macao Cross-boundary Hire Car and Bus (Macao Quota)

Required Documents	New	Renewal	Change of Vehicle	Change in Driver Particulars
1. Application Form for New Issue of Closed Road Permit for Cross Boundary Vehicles (TD547D)	✓			
2. Application Form for Closed Road Permit for Cross Boundary Vehicles – Renewal / Change of Vehicles / Duplicate / Change in Driver Particulars (TD547) (Note)		✓	✓	✓
3. Specimen Signature of Applicant	✓			
4. Passenger Service Licence / Hire Car Permit	✓	✓	✓	
5. Land-based Cross Boundary Passenger Service Licence		✓		
6. Approval Letter issued by the Macao Transport Bureau	✓			
7. Acknowledgement Letter of Change in Particulars issued by the Macao SAR Transport Bureau			✓	✓
8. A copy of valid Business Registration Certificate of Hong Kong / A copy of Hong Kong Permanent Identity Card of the applicant	✓	✓	✓	
9. A copy of valid Company Registration Proof in Macao	✓			
10. The latest Annual Return (NAR1) within one year from the application deadline, or a	✓	✓	✓	

certified copy by the Company Registry				
11. A copy of valid Hong Kong vehicle registration document (Front and back page)	✓	✓	✓	
12. A copy of Macao SAR Permanent Resident Identity Card of every designated driver	✓			✓
13. A copy of valid Hong Kong Driving Licence of every designated driver	✓			✓
14. A copy of Mainland Compulsory Traffic Accident Liability Insurance	✓	✓	✓	✓
15. A copy of Macao statutory vehicle insurance	✓	✓	✓	
16. Proof of the specified address issued within the last three months	✓	✓	✓	

Note: The application form should be stamped with the company's official seal or chop and signed by the authorized persons, in accordance with the records maintained by the Transport Department.

Cross Boundary Unit
Transport Department
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